



*Red Arrow District School Night for Scouting Chair/Co-Chair Position Description*

**Prepared for: YOU!**

**Objective:** To recruit, assign, train, and lead top-level volunteers and unit leaders needed to implement the annual School Night for Scouting recruitment and marketing campaign to ensure Cub Scout membership growth as a key factor in achieving Journey to Excellence Gold Level standards in membership growth for the Red Arrow District.

**Responsibilities:**

- ✓ Report to the district vice-chair of membership for your district.
- ✓ Accept the responsibility of achieving the District’s School Night for Scouting objectives.
- ✓ Attend the Council School Night Kickoff.
- ✓ Meet with the School Night for Scouting Advisory Committee in the District which will include the District Chair, District Vice-Chair of Membership, District Commissioner, and District professional staff to establish recruitment goals and identify School Night Presenters and School Night Organizers.
- ✓ Recruit adequate number of qualified School Night Presenters and School Night Organizers so that each School Night for Scouting has sufficient coverage. Work with the District Executive to determine the number of volunteers needed.
- ✓ Lead the District School Night for Scouting Orientation for School Night Presenters and School Night Organizers.
- ✓ Lead the District School Night for Scouting Kickoff for School Night Presenters, School Night Organizers, and unit leaders.
- ✓ Work with District Executive to coordinate the selection of School Night for Scouting dates.
- ✓ Establish a central report meeting to collect paperwork and registration fees on each night of a School Night for Scouting presentation.
- ✓ Ensure successful implementation of the School Night for Scouting plan.
- ✓ Support local and national Scouting policy, procedures, and practices.
- ✓ Recognize individuals, committees, and chartered organizations for their Scouting accomplishments.
- ✓ Participate in the Friends of Scouting Campaign as a donor.

**Key Dates:**

Monthly (May – Nov)	District Roundtable – First Thursday of the Month at 7pm
Monthly (May – Nov)	District Committee Meeting – First Thursday of the Month at 6pm
Once yearly	School Night Advisory Committee Meeting
Once yearly	District Recognition Banquet
Fall	Council & District School Night for Scouting Meetings
Fall	School Night for Scouting dates in the district

**Dates as available:**

As scheduled	District Events
As needed	Operating Committees Meetings

**Staff Advisor:**

Mary Kveton  
Three Harbors Council, B.S.A.  
330 S 84<sup>th</sup> St., Milwaukee, WI 53214  
Phone: 262-902-1032 | Fax: 414.774.1799