



Red Arrow District Community Investment in Character Chair Position Description

Prepared for: YOU!

Objective: To serve as Chairman of the Red Arrow District Community Friends of Scouting (FOS) Campaign. As Chairman, recruit, assign, train, and lead top-level volunteers from the communities in the Red Arrow District to raise the Community FOS goal as a portion of the funding needed in order to achieve Journey to Excellence Gold Level standards for the Red Arrow District.

Responsibilities:

- ✓ Report to the district Vice-Chair of Finance for your district.
- ✓ Recruit enough of the right kind of people to support the community campaign. As needed, ensure the following positions in the district Community Friends of Scouting team are filled with qualified volunteers:
 - City Chair(s)
 - City Captain(s)
 - City Worker(s)
- ✓ Provide adequate training and orientation for city chairs, city captains and city workers.
- ✓ Schedule a Kick-off and Victory Celebration for each city campaign you will conduct with your overall community campaign.
- ✓ Work with the staff advisor and city chairs to assist in donor renewal and new commitments during each city campaign.
- ✓ Help prospect and approach area companies and businesses that have the potential to contribute.
- ✓ Working with your staff advisor, review progress and results on a weekly basis and adjust campaign plans as needed.
- ✓ Attend the council kickoff, report meetings and victory celebration.
- ✓ Provide monthly updates at the district committee meeting on volunteer recruitment and progress in fundraising between December and April.
- ✓ Ensure the Community Friends of Scouting Campaign meets its benchmarks and goal by the established dates.
- ✓ Coordinate volunteers to help with necessary follow-up after city campaigns are completed.
- ✓ Provide recognition to donors, along with information on how their dollars helped serve youth.
- ✓ Support local and national Scouting policy, procedures, and practices.
- ✓ Recognize individuals, committees, and chartered organizations for their Scouting accomplishments.
- ✓ Participate in the Friends of Scouting Campaign as a leadership donor.

Key Dates:

Monthly (Dec – April)	District Committee Meeting - First Thursday of the Month at 6pm
As scheduled (Jan – March)	City Campaigns
Once yearly	District Recognition Banquet
Monthly (Jan – June)	Council Investment in Character Report Meetings

Dates as available:

As scheduled	District Events
As needed	IIC Leadership Meetings
Once yearly	Patron Lunch Kick-off
Once yearly	Patron Lunch

Staff Advisor:

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